

OPEN RECORDS REQUEST FORM
Office of Public Affairs
286 Oconee St. Suite 200N
Athens, GA 30602
(706) 542-8090
Fax: (706) 542-9492

Date of Request: _____

Requestor: _____ Phone # _____

Fax # _____ Email Address _____

Requesting Agency/Department: _____

Subject of Request:

Comments: (If known - where requested information can be found or to whom [which department] can request be forwarded to):

Reviewed by _____ Date Data entered: _____